

New Zealand Miniature Horse Association Inc.



Regional Delegate Job Description

Key Tasks

- To promote the objectives, rules and policies of NZMHA within your region;
- To liaise with **all** Affiliated Clubs and **all** NZMHA members in your region on a regular basis;
- To actively seek input from members before attending Council meetings. To bring any and all concerns, comments or suggestions to Council on behalf of NZMHA members in your region;
- To maintain an awareness of all other miniature horse activities in your region with a view to co-ordinating the involvement of NZMHA wherever possible or required;
- To run or oversee a Showcase show in your region which may be in conjunction with the Affiliated Club(s);
- To regularly submit a report of activities in your region for publishing in Tinytales;
- To submit a report to every Council meeting if not attending;
- To assist Affiliated Clubs to submit local show schedules to Council for Hi-Point/Gelding Incentive approval;
- In conjunction with Affiliated Clubs to liaise with A & P shows and to assist both with developing show programmes that conform with NZMHA standards and that meet the needs of local members;
- To attend at least two council meetings a year;
- To co-operate with all regions when needed;
- To organise measuring days and advise **all** NZMHA members in your region in writing of the venue and date that measuring will occur no less than seven days before the measuring is to occur. To measure or delegate to approved measurers, horses for NZMHA members (costs to be met by those being measured);
- To hold at least two measuring days in conjunction with the Affiliated Club(s). This may also include measuring horses on the morning of shows if needed by members (only if suitable and prearranged with delegate);
- To provide assistance to Council when/where required.

Regional delegates must take care not to:

- Represent that they speak on matters of policy without being clear that that authority has been given by Council;
- Act in a way that is detrimental to the interests of NZMHA or its members;
- Allow themselves to be put in a conflict of interest position by becoming involved in the affairs of other miniature horse associations.
- Become involved in local "politics" and disputes between local members, other than in an arbitration or conciliation role;
- Put themselves in compromising positions or be seen to have a conflict of personal interests;

Regional delegates must be aware that their contact with members will often be the only contact the member has with the association. Consequently, the association will be judged by the Regional Delegates actions, words and deeds. Integrity, impartiality and high ethical standards in all dealings concerning miniature horses (whether personal or on behalf of NZMHA) is of paramount importance.

12/2010

