

New Zealand Miniature Horse Association Inc.

Effective 12 December 2011



New Policy on Procedure for

- **Procedure for the Application of Dates for Measuring**
- **Application for NZMHA Members to enter the Measuring Training Programme**
- **Training of NZMHA Members for the Role of Measuring Miniature Horses**

Application for Measuring Dates:

1. Clubs to fill out application form and send to their Regional Delegate within 21 days of the proposed dates. Measurers and witnesses noted on the application form must be approached for availability **BEFORE** application is sent to the Regional Delegate. All measurers and witnesses should be financial members of NZMHA at the date of measuring.

Note: If an approved measurer/witness is unable to attend the measuring day, due to unforeseen circumstances, the measuring co-ordinator must be advised immediately after the measuring.

2. Regional Delegates to confirm within 14 days of the date of the application, if the date and the measurers are suitable. Regional Delegates are then to forward application onto the NZMHA Measuring Co-ordinator to reach then no longer than 14 days prior to the proposed date.

Note: Regional Delegate cannot turn down a measurer unless there is a good reason to.

3. If declined the Regional Delegate must go back to the club and state in writing why that measurer is deemed unsuitable. All correspondence to be copied to the NZMHA measuring co-ordinator.
4. Once dates are confirmed by the measuring co-ordinator the dates will be posted on the NZMHA website. Regional Delegates must give NZMHA members in their region 7 days notice of a measuring day.

12/2011



5. If measuring is required at a show, show managers must advise both the NZMHA measuring co-ordinator and their Regional Delegate who the measurers and witnesses will be PRIOR to show day. Application MUST also be submitted to the measuring co-ordinator who will confirm with the Regional Delegate the approved measurers and witnesses.
6. Measuring at a show is by appointment only and only horses entered at that show will be measured.

Application for NZMHA Members to enter the Measuring Training Programme

1. Applications/nominations for new measurers and trainees or upgrades (trainees to witness, witness to measurer) to be submitted prior to each NZMHA Council meeting. (Four times a year). All people put forward must be asked prior to the submission of their names.
2. Nominations to be submitted three (3) weeks before the Council meeting and the form available on the NZMHA website must be completed.
3. Nominations to be circulated to Council with the meeting agenda prior to the meeting.
4. Nominations to be sent to the Secretary, NZMHA
5. Dates and forms available on the NZMHA website.

Training of NZMHA Members for the Role of Measuring Miniature Horses

To Train as a Witness

1. Be able to complete and understand the paperwork, act as a scribe at a measuring day.
2. Complete ten (10) measures of 10 different horses, under the supervision of a measuring trainer, or a measurer approved by the NZMHA measuring committee.
3. Understand the requirements/rules for measuring
4. Complete measurer's record of training card. (Sample attached)
5. Once completed upgrade to measurer to be approved at a NZMHA Council meeting

To Train as a Measurer:

1. Be able to complete and understand the paperwork.



2. Complete 35 training measures under the supervision of a measuring trainer, or person approved by the measuring committee.
3. Understand the requirements for measuring and the rules.
4. Once training completed and record card completed upgrade to measurer to be approved at a NZMHA Council meeting.

