

New Zealand Miniature Horse Association Inc



COUNCIL MEETING MINUTES
Jet Park Hotel, Auckland
24-25th August 2013

UNCONFIRMED

Margaret Miller welcomed new members of council to the meeting and advised them that she expected all members to be part of a team this year.

Present:

Margaret Miller, Jo Duke, Shona Milsom, Abby Duke, Leone Stables, Robyn Bell, Daniel Miller Heather Lough, Karin Wilson, Jasmine Harrison, Rose Webber.

In Attendance:

Bill Bell

Apologies:

Tom Cooper

Moved that the apologies be accepted

Heather Lough/Robyn Bell

carried

Minutes of Previous Meeting

Under LOC

2nd paragraph, should read:

Council set a 95% pass mark.

6th paragraph, should read:

Denise Wilson confirmed it was an open textbook exam and the total score was out of 110. It was divided into four sections and was quite extensive and all of it, apart from the conformation section all the answers to the questions were contained within the rule book itself.

7th paragraph, should read:

Not all senior judges passed with 99 or 100%. They did however all pass with the required mark of 95% or over. Most of the approved Judges scored 90-95% and the probationary judges did well.

Under 2013 National Show Photographer

2nd paragraph, should read:

Denise Wilson advised a National Show photographer was arranged, with the assistance of Jas Harrison and the name was put forward – but Council voted to go with the one at the show.

Moved a true and accurate record with the alterations as noted
Karin Wilson/Jas Harrison **Carried**

Matters Arising:

Luke Perin – Luke has been contacted and has advised he is going to action but the required paperwork has still not been done.

Moved that a letter to go from NZMHA to IMHR and MHAA and AMHS advising that Mr Perin is blacklisted from judging in New Zealand until this is sorted out.
Heather Lough/Jas Harrison **Carried**

National Show photographer – Jasmine Harrison advised that there are still people who have paid for the photos but have not got them.

Moved that the meeting move into committee
Margaret Miller/Leone Stables **Carried**

Moved out of committee
Jasmine Harrison/Daniel miller **Carried**

Ratification of email Motions

No email motions were passed.

Correspondence:

Inwards:

Fiona Pascoe
Melinda Miles
Denise Jones
Debbie Sloan
Debbie Sloan
Quality Presentations
SECMHC

Outwards:

Mrs Behague
Debbie Sloan

Moved that the Inward and Outwards correspondence be accepted.
Jasmine Harrison/Jo Duke **Carried**

Finance

Abby Duke – confirmed that she and Shona Milsom are now signatories of the association accounts.

She confirmed there is currently the amount of \$36,500 in bank account but approximately \$15,000 for GI and futurity payments and meeting expenses and reimbursements are still to be paid. She also advised there is an amount of approximately \$2,000 outstanding to IRD.

Showcase budgets were tabled. These were prepared by the financial committee and would be discussed in depth later in the meeting.

Moved that the account for MYOB of \$518 ex GST be paid (previously approved via Finance Committee)

Margaret Miller/Jas Harrison **Carried**

Moved that the payment to Alpha Design for June and July website maintenance be approved for payment

Abby Duke/Margaret Miller **Carried**

Moved that the meeting approve the payment of Council expenses for this meeting.

Abby Duke/Leone Stables **Carried**

Moved that the expenses for the accommodation and venue hire be approved for payment.

Abby Duke/Shona Milsom **Carried**

Policy for Council expenses

It was confirmed Council members expenses that can be claimed are \$25 per day meal allowance and 50c kilometre for mileage. All accommodation for Friday night prior to the meeting to be at delegates expense. For people that don't need to come in on a Friday night to book flights to arrive Saturday morning.

10.50am - Welcomed Jane Sharps, John Newfield and Joanne Krileitch to the meeting

NZMHA Structures

Shona Milsom tabled the proposed boundary changes that the Structures committee had drawn up and explained the boundaries meant an even distribution of membership within the proposed new areas.

Jane Sharps advised the meeting that she didn't think can be decided on strictly by the membership numbers and pointed out that Region 1 have Auckland city in the middle and many do not want to travel through the city.

After discussion the proposed boundary changes were redrawn to reflect the thoughts of all those present. It was agreed that the Clubs to be advised of the proposal via newsletter but details would not go out for consultation to members before the December meeting.

The Structures Committee to have a proposal ready for presentation at the December meeting.

It was confirmed to the meeting that the Structures Committee would also be looking at the Constitution and rule book but this would not be a short term thing.

Delegates reports

Heather Lough – as circulated.

Leone Stables - measuring has been organised for the Region 3 and she has been working on sponsorship for the showcase shows and has organised gate and ring stewards for Showcase shows.

Rose Butt – advised the meeting the Secretary has changed for Mainland MHC.

Jasmine Harrison – Nothing to report.

Karin Wilson – advised there was lots of activity within the region in the way of club rallies and training days. Northland have invited her to a training day. Measuring has been organised and she has sponsorship and prizes for the showcase shows.

Margaret Miller advised the delegates that their reports need to be circulated before the meeting. Need to be proactive.

Jo Duke advised the meeting she has rung several members who did not renew their membership and asked the reasons why? Most were due to financial concerns and that they didn't show any more.

Margaret Miller suggested to the Regional Delegates that they contact any resigned members in their regions and see if they can be encouraged to rejoin.

Margaret Miller read an email regarding the Regional Delegates and how they can improve their communication with the clubs in their areas.

Moved that the meeting move into Committee

Margaret Miller/Jo Duke **Carried**

Moved that the meeting move out of committee

Jasmine Harrison/Margaret Miller **Carried**

Denise Jones letter – Marie seeking clarification from Council on payment of rework fee for a stallion return lodged that Marie deemed to be incorrect.

Moved that the registrar be advised that Denise Jones only pay a rework fee of \$5 and not the late filing fee as requested.

Heather Lough/Karin Wilson **Carried**

Letter from Alan Tonner – re late filing fee request. Return was sent in good faith to Marie but it has never been received.

Moved syndicate owners of Mountain Meadows Eagle Eyes on Me are not charged the late filing as requested by the Registrar.

Abby Duke/Jo Duke **Carried**

Tinytales Report:

Jane Sharps gave a verbal report to the meeting. She had been working with clubs to get their ads into the next issue of Tinytales. Jo Duke reminded the meeting that the clubs were only now entitled into a ½ page and not a full page. Jane Sharps stated she was only aware it was changed from colour to black and white and wasn't aware it was now only ½ page.

Jane Sharps advised she would like to be able to advise the clubs that the dates for shows and club activities advertised must be approved dates only.

It was confirmed that the next issue due out the middle of September.

NZMHA Competitions

Futurity Payout – it was confirmed that the figures were given to the past treasurer for payout but this was not done and the current treasurer would now action.

Jane Sharps advised she would like to do an article on the Top 5 futurity stallions. The meeting agreed that Jo Duke would check the results and give the information to Jane.

A & P Awards - Shona Milsom advised that she was still missing a 2nd place ribbon. This was mistakenly picked up at the Awards dinner by someone. Council members to check they didn't pick it up at the awards dinner.

Hi Points – Shona Milsom advised that she had been approached by a competitor regarding the Performance points not being awarded at a National Show as it was not a Hi Points show. The meeting discussed and confirmed that this was correct.

Wychwood Cup - Letter from Jackie Krzyzewski received by Margaret Miller was tabled and read to the meeting.

The meeting agreed that all show results to be sent only electronically in the future and a copy to be sent directly to the Hi Points Co-ordinator and a copy to Jackie Krzyzewski. Jackie to be made aware the clubs have 14 days to provide the results. Any missing results Jackie has permission to follow up with the club concerned. Jackie to be advised that the final results for the competition are not to be published prior to the NZMHA Hi Point awards.

Breeders Award of Merit:

Carried over from previous meeting – John Newfield advised the wording needed clarification.

The meeting agreed to the following : If the ownership of the horse has the word "or" (i.e. Bill or Bob Smith) – the stud can have two entries in the classes, a syndicate can have one entry and if the word and (i.e. Bill and Bob Smith) is used in the ownership they can have one entry.

Measuring:

Heather Lough advised she has received one application for measuring training. She advised that the trespass notice had been lifted from a South Island venue and the person involved is now welcome to get his horses measured at the persons property.

**Moved that Susan Dalzell be approved for a trainee witness
Heather Lough/Rose Webber Carried**

Secretary to send a measurers record book.

Joanne Krileitch asked the meeting what she had to be upgraded to a measurer. It was confirmed that she had to be assessed measuring. The meeting agreed that Leone Stables was to assess Joanne for an upgrade.

Margaret Miller reminded the meeting that there is no longer the requirement to have the horses name recorded on the book and the page only to be signed once by the person verifying the money with the number of horses measured i.e. no witness or measuring signatures.

Margaret Miller confirmed that when measuring takes place at a show the date needs to be applied for. This is to keep a check on the measurers who are used are approved measurers.

Promotions and Sponsorship

Margaret Miller advised that we had agreed to hold an on-line auction to raise funds for a second American judge and this needs to be actioned and goods sourced.

Jo Duke advised she has spoken to the owner of Show Circuit magazine who advised they have allocated their sponsorship for this year but has asked we apply for funding for the following year. They have advised they will give us 12 magazine subscriptions for the 2015 show.

Abby Duke advised that currently she was the only person assigned to work on Sponsorship but she felt this was too big a job for one person. Daniel Miller offered to help Abby and the meeting thanked him.

Jane Sharps advised she usually has some spare Tinytales she can send to various promotions. Jane Sharps also agreed to update the promotional flyer and distribute via email to Council members.

**Moved that the NZMHA apply to Pub Charity for the National Show ribbons.
Abby Duke/Jas Harrison Carried**

Moved that the NZMHA apply to the NZ Lotteries Commission for the Showcase ribbons and judges.

Abby Duke/Jas Harrison Carried

Moved that we apply to The Trusts Community Foundation for judges airfares, accommodation, grounds fees and association costs for Showcase 3.

Abby Duke/Jas Harrison Carried

Moved that we apply to TET Trust for judges airfares, accommodation, grounds fees and association costs for Showcase 4 or the National Show funding.

Abby Duke/Jas Harrison Carried

Tinytales

Margaret Miller queried of Jane if the NZMHA needed to lock the printing company into a contract. Jane Sharps advised that as every issue changes this could be difficult for a printing company to do.

The meeting requested the Treasurer to prepare Budgets to be prepared for Tinytales allowing for 4 issues per year and 5 issues per year.

The meeting agreed Council to revisit at the December once Abby has had time to look at all the figures and prepare the budgets as noted above.

Move into committee

Margaret Miller/Jo Duke

Carried

Showcase Shows:

After considering the budgets prepared for the showcase shows which showed a considerable loss if the shows were run as previously Council agreed on the following schedules for the Showcase Shows which would result in savings for NZMHA. It was felt this was the fairest way and would mean no loss of the number of shows.

SC1 – Remains standalone

SC2/SC 3 – Combined

SC4/SC5 – Combined

SC6/SC8 – Combined

SC7 –Remains standalone

Meeting closed for the day 5.30pm

SUNDAY

Meeting reconvened: 9.30am

Showcase Shows

The meeting decided on the following regarding the Showcase Shows

Breeders Classes at Showcase Shows – these will be deleted from the showcase shows and held at the National Show only which should make the awards more prestigious.

Futurity classes – will be held at SC6/ SC8

Entry Fees - SC \$6.50

Schedules will all be on line this year. Delegates can post a copy to those not on email.

Jo Duke will take the entries for all Showcase Shows. The meeting agreed that 2 separate cheques one for club and one for association would be requested per show with each individual showcase

show requiring one cheque. Also agreed to was one set of paperwork for each show, eg rego papers etc. All invoices to be sent to Jo Duke for approval for payment.

For those members needing confirmation of entry they must send in a self addressed envelope with their entries.

An information sheet to be confirmed which will show closing date of entries and venues.

Closing date for entries. – as per sheet.

The schedule for B rated shows will be updated and a copy placed on the website for clubs to use.

National Show

Jo Duke confirmed to the meeting that Joyce Swanson (USA) has been confirmed as has Allan Preston – AUS . Allan has advised he is happy to stay in Auckland and bring all the judges down to Hawera.

Moved that the meeting move into committee
Margaret Miller/Jo Duke **Carried**

Margaret Miller read to the meeting an email she received from Joyce Swanson regarding a seminar she has arranged after the National Show.

The meeting felt that Joyce has been contracted to NZMHA and should not be going out and securing other clinic appointments within NZ. Jo Duke advised judges have always been paid a fee to run the clinic.

Margaret Miller advised that she personally feels NZMHA should offer Joyce a contract and include the judges clinic the following day. It was confirmed that NZMHA will pay \$1,500 will get her from Auckland to Hawera, pay her accommodation, pay clinic fee and her accommodation.

If she agrees to the clinic in the Waikato her transport to the venue and accommodation will be paid for by the club concerned.

Margaret Miller suggested sending back an email advising if she does the clinic NZMHA will be seeking reimbursement of \$500 from the organisation Joyce has arranged the seminar for.

It was confirmed that NZMHA will be offering Joyce \$1,500 US towards her international airfares. Transport from Auckland to Hawera, all accommodation and meals – Wednesday until Tuesday. Transport back to Auckland. However, a \$500 US fee will be payable to the NZMHA from any other organisation who secures her services whilst in New Zealand. This is to offset the cost of her airfares which NZMHA has paid for.

Daniel Miller to advise Jo Duke of any other American judges she can approach.

The issue of a judges seminar after the National Show was discussed but the meeting agreed that this would not be practical as many members would not wish to be staying another day.

Moved that the judges seminar not be held on the Tuesday following the National show.
Abby Duke/Daniel Miller **Carried**

Jo Duke and Shona Milsom to work on holding a judges seminar in November 2013 straight after the Waikato and NZAMHC shows. Glen Matthews or Wayne Hipsley to be approached to run.

A letter to be sent to Fleur Horrocks as President of NZAMHC asking if we could approach the judge to do a judges seminar on the Monday after the November show (18 November).

Manpower

Margaret Miller advised the meeting she would be trying to use more local people to save flying people in and the associated costs. Jo Duke, Karin Wilson and Leone Stables have been in contact with people who are happy to work at the Showcases and to approach these people with a view to working at the National Show. Jo Duke to be advised of any local people that could help at the show.

General Business:

Abby Duke voiced her concern regarding Friday night accommodation prior to Council meetings when it was not necessary for the member to be at the meeting until Saturday morning.

Moved for this meeting NZMHA pay accommodation for Friday night unless delegates wish to pay for themselves.

Heather Lough/Leone Stables

Carried

Against Jo Duke, Shona Milsom, Abby Duke

Moved as from next meeting everyone pay for accommodation on Friday night regardless of whether or not they are there for a meeting on the Friday night.

Margaret Miller/Jo Duke

Carried

Moved that the meeting move into committee

Jasmine Harrison/Abby Duke **Carried**

Moved that the meeting move out of committee

Jo Duke/Jasmine Harrison **Carried**

National Show continued:

Schedule –

Moved that the sweepstakes classes be moved to after the performance classes

Daniel Miller/Leone Stables

The motion was voted on and subsequently lost

The suggestion was made that they be run after the breeders classes, but to be decided upon at the December meeting.

2.20pm - Heather Lough left the meeting

Gates for yards: The meeting agreed that funding to be applied for. Gates are around \$100 each. Caretaker at Egmont A & P to be approached to hang gates if NZMHA supplied them.

Confirmed that the person who provided the plants at the last show is happy to supply plants again.

Jo Duke advised that Council need to start organising the PEP workers to clean out the stables and put in new bedding. They can be contacted through the groundsmen. Jasmine Harrison to action.

Catering – Margaret Miller asked for ideas for food people to be booked in to attend.

Category C Registry

Robyn Bell advised the meeting that she knows of lots of Shetland progeny who will be going over height and this could provide income – in the way of registrations etc., These horses could have a hugh imipact on the Miniature Horse.

Further discussion to be held over until next meeting.

Meeting closed 3.30pm